

PRIVACY POLICY

This Privacy Policy applies to the services offered by Evolve Fitness & Wellbeing Pty Ltd ABN 50 610 628 647 (“**Evolve**”, “**we**”, “**us**” or “**our**”).

As a member of Evolve or a participant in one of our activities, we will have access to personal information about you, such as about your health and financial situation.

For the purposes of this Policy, “**Client**” means a member of Evolve, a participant in one of our activities, or a prospective member whose personal information Evolve collects.

Evolve is committed to protecting your privacy and any personal information we collect and complies with the *Privacy Act 1988* (Cth) and Australian Privacy Principles. Unless given consent to do otherwise, will only use, disclose or deal with your information as set out in this policy.

Personal Information

This policy explains how we may collect, use, disclose and otherwise handle personal and sensitive information.

For the purposes of this Privacy Policy personal information may mean some or all of the following:

- A Client’s name, contact details, date of birth, emergency contact details, bank account and/or credit card details
- Student identification details
- Employment details
- Payment history
- Sensitive information such as information about a Client’s health, that is required to enable us to safely provide our services to you.

Collecting personal information and purpose for collection

Evolve will not collect or monitor any personal information about an individual without their consent. The only personal information collected is what is provided voluntarily by a Client.

We collect personal information primarily to enable us to provide Clients with our services, provide updated information about our services and membership reminders, and advise of other Evolve products. Evolve may also use the information for marketing to you or for any other purpose permitted under the Privacy Act.

You are not obligated to provide personal information however failure to do so may result in Evolve being unable to provide services or products to you.

Personal information is collected directly from Clients when they personally complete and submit a membership application, pre-exercise questionnaire, or other form either in paper form or on Evolve’s website.

Collecting Sensitive Information

For the purposes of this Privacy Policy sensitive information means the information a Client has disclosed to us about their physical and mental health and wellbeing.

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Sensitive information will only ever be used for providing services to Clients. Such information will not be used or disclosed for any other purposes without consent, except in exceptional cases when disclosure may be required by law or is necessary to protect the rights or property of Evolve or any member of the public, or to lessen a serious threat to a person's health or safety.

Use of tracking technologies

Evolve uses tracking technologies such as cookies to make use of its website and services as convenient as possible. Cookies are pieces of information that a web site transfers to a computer's hard disk for record keeping purposes. Most web browsers are set to accept tracking technologies such as cookies. These tracking technologies do not themselves personally identify users, although they do identify a user's browser. These tracking technologies allow Evolve to monitor the Evolve web site, and to record how many people are using the different parts of the site. It is possible to set the browser to refuse tracking technologies such as cookies, however, this may limit the services provided by Evolve's web site.

Disclosure of personal information

Evolve may disclose personal information:

- To third parties engaged by Evolve or who are involved in providing Evolve's services such as:
 - Personal trainers
 - Fitness or health professionals
 - IT systems administrators
 - Business consultants or other professionals.
- Where it is required to do so by law, to a law enforcement agency, or by court/tribunal order
- With the consent of the individual or their legal representative
- Where it is otherwise permitted to do so under the Privacy Act

Where personal information is disclosed to a third party, Evolve will take reasonable steps to require the third party to only use the information for the provision of services to Evolve.

Contact by Evolve

Evolve does not send advertising information without obtaining prior consent. Individuals who do not wish to receive such information from Evolve may email hello@evolvedeni.com.au to request to be removed from any mailing list.

Access and correction

Individuals have the right to review, amend or delete personal and/or sensitive Information that may be held by Evolve, and can do so by contacting Evolve by email at hello@evolvedeni.com.au or by telephone to 0447 214 433.

A request may be made to delete personal and/or sensitive information, and all reasonable steps to delete the information will be made, except where it is required for legal reasons. Deletion of information may result in Evolve being unable to sell products directly and/or provide certain services including after sales services.

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Storage and security of personal and/or sensitive information

Evolve takes all reasonable steps to keep secure personal information recorded and to keep this information accurate and up to date.

Evolve stores some personal information and sensitive information in digital form in secure servers that may be in Singapore and New Zealand. Evolve employees and service providers to Evolve obliged to respect the confidentiality of any personal and/or sensitive information held by Evolve.

Wherever possible personal information and/or sensitive information will be de-identified when no longer needed.

Queries or complaints

For further information regarding this Privacy Policy or to make a complaint about the steps taken by Evolve to protect your personal information or privacy, please contact Evolve by emailing hello@evolvedeni.com.au. We will investigate any complaints received in writing and do our best to resolve them as soon as possible.

If you are not satisfied with the result of your complaint to us, you can refer your complaint to the Office of the Australian Information Commissioner

Phone 1300 363 992

Post GPO Box 5218

Sydney NSW 2001

Online Form: www.oaic.gov.au (Privacy Complaint Form).

Evolve reserves the right to review, amend, update and change this Privacy Policy from time to time to reflect its practices and obligations. Any changes will take effect when they are made or posted on our website.